

# INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT OF 2004

## TRANSITION REQUIREMENTS CHECKLIST<sup>©</sup>

### Directions

*Please respond to the following two questions before completing the checklist. If your response is "yes" to either question, complete the checklist.*

1. Will this IEP be in effect when the student turns age 14 or older?      \_\_\_ yes \_\_\_ no
2. Are transition services determined to be appropriate by the IEP team if the student is younger than age 14?      \_\_\_ yes \_\_\_ no

### Demographic Information

Reviewer Initials \_\_\_\_\_ Region \_\_\_\_\_ School \_\_\_\_\_  
School District \_\_\_\_\_ School Year \_\_\_\_\_  
Student's Initials \_\_\_\_\_ Primary Disability \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Age at IEP \_\_\_\_\_ Date of Current IEP Meeting \_\_\_\_\_  
Checklist Review Date \_\_\_\_\_ (Check only one of the following): Review 1 \_\_\_ Review 2 \_\_\_

### Invitation and Participation in the IEP Meeting

#### Student Invitation and Participation

1. If a purpose of the meeting was the consideration of the postsecondary goals for the student and the transition services needed to assist the student in reaching those goals, did the public agency (school) invite the student?      \_\_\_ yes \_\_\_ no

Comment:

2. Did the student attend the IEP meeting?      \_\_\_ yes \_\_\_ no  
(Reference: - **Not a requirement.**)      (If yes, go to 4, if no answer question 3.)

Comment:

3. If the student did not attend the IEP meeting, did the public agency take other steps to ensure that the student's strength's, preferences and interests were considered?      \_\_\_ yes \_\_\_ no

Comment:

**Agency Invitation and Participation**

4. Will this student need involvement from any outside agency in order to make a successful transition?

(Reference — **Not a requirement.** Look at desired measurable postsecondary goals, present levels of academic achievement and functional performance and the student’s strengths, preferences, and interests and ask yourself: “*For the current IEP year, will this student need to be linked to post school services, supports, or programs in order to successfully achieve his/her measurable postsecondary goals?*” Check N/A if it is too early to determine if this student will require outside agency involvement.) yes no n/a

(If yes, go to 5) (If no go to 8) (If n/a go to 8)

Comment:

5. To the extent appropriate, with the consent of the parents or a student who has reached the age of majority, did the public agency invite a representative of any participating agency that is likely to be responsible for providing or paying for transition services? yes no n/a

Comment: (If no or n/a check 6 n/a)

6. Did a participating agency, other than the public agency, fail to provide the transition services described in the IEP? yes no n/a

Comment: (If no or n/a, go to 8)

7. Did the public agency reconvene the IEP Team to identify alternative strategies to meet the transition objectives for the student set out in the IEP? yes no

Comment:

**Parent Invitation**

8. Was a parent notice provided? yes no

Comment: (If no, go to 12)

9. Does the parent notice indicate that a purpose of the meeting will be the consideration of the postsecondary goals and transition services of the student? yes no

Comment:

10. Does the parent notice indicate that the agency invited the student? yes no

Comment:



16. For each measurable postsecondary goal, is there transition services that focus on improving the academic and functional achievement of the student to facilitate the student's movement from school to post-school activities listed in the IEP?

\_\_\_yes \_\_\_no

Check all that apply:

A. instruction?

\_\_\_yes \_\_\_no \_\_\_ n/a

B. related services?

\_\_\_yes \_\_\_no \_\_\_ n/a

C. community experiences?

\_\_\_yes \_\_\_no \_\_\_ n/a

D. employment and other post-school adult living objectives?

\_\_\_yes \_\_\_no \_\_\_ n/a

E. when appropriate, acquisition of daily living skills?

\_\_\_yes \_\_\_no \_\_\_ n/a

F. when appropriate, functional vocational evaluation?

\_\_\_yes \_\_\_no \_\_\_ n/a

Comment:

17. Are the transition services based on the individual student's needs, taking into account the student's strengths, preferences, and interests?

\_\_\_yes \_\_\_no

Comment:

18. Are the transition services designed within a results-oriented process that is focused on improving the academic and functional achievement of the student with a disability to facilitate the student's movement from school to post-school activities?

\_\_\_yes \_\_\_no

Comment:

19. For the measurable postsecondary goal(s), is there evidence of coordination between the LEA and other postsecondary services?

\_\_\_yes \_\_\_no \_\_\_n/a

Comment:

20. Is a course of study that is aligned to the student's measurable postsecondary goals included in the IEP?

\_\_\_yes \_\_\_no

Comment:

21. Overall, does the IEP include coordinated, measurable annual IEP goals and transition services that will reasonably enable the student to meet their postsecondary goals?

\_\_\_yes \_\_\_no

Comment:

**Transfer of Rights at Age Of Majority**

22. Beginning not later than one year before the student reaches the age of majority under State law, does the IEP include a statement that the student has been informed of the student's rights under Part B of the Act, if any, that will transfer to the student on reaching the age of majority?  
\_\_\_yes \_\_\_no\_\_\_ n/a

Comment:

**Summary of Performance**

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23. For the current school year, will the student terminate eligibility by graduating from secondary school with a regular diploma or exceed the age eligibility for a free and appropriate public education under State law?

Comment: \_\_\_yes \_\_\_no

[If yes, answer question 24. **If no, stop**]

24. Has the public agency developed and provided the student with a summary of academic achievement and functional performance including recommendations to assist the student in meeting the student's postsecondary goals?

\_\_\_yes \_\_\_n/a (not yet developed, but will be developed later this year)  
Comment: [If yes, answer questions 25 & 26.]

25. Does the summary of performance provide the student with a summary of his/her academic achievement and functional performance?  
\_\_\_yes \_\_\_no \_\_\_n/a

Comment:

26. Does the summary of performance include recommendations on how to assist the student in meeting his/her postsecondary goals?  
\_\_\_yes \_\_\_no \_\_\_n/a

Comment: