

Maine Secondary Transition Outcomes Project

Regional Review Team Member Responsibilities

Each Regional Review Team Member will:

- Participate in a Reviewers training to learn the record review process.

- Participate in record reviews within the designated region as coordinated by the regional transition coordinator. Note: A review team member must participate in a **minimum** of one record review within his/her region.

- Attend and assist in planning “Report Out Meetings” within the region. Note: A review team member must participate in a **minimum** of one Report Out meeting within his/her region.

- Provide technical assistance as needed and requested to school systems within the region.

- Work collaboratively with the regional transition coordinator to best meet the needs and requirements of the Transition Outcomes Project.

Regional Review Team Member Signature

Date

Regional Board Chairperson Signature

Date